

Office use only	
Date notice received	
Notice valid	
Staff sign off	

Level 1, 36 Kemp Street THE JUNCTION NSW 2291
 Email: rentals@fnnewcastle.com.au
 Phone: 02 4961 6899 Fax: 02 4940 0719

NOTICE TO VACATE

Tenants should note further information about your rights & obligations can be found in your Residential Tenancy agreement and should also refer to the Residential Tenancies Act 2010

Date _____

Property _____

Name/s & Signature of all tenants 1. _____ **Sign** _____

2. _____ **Sign** _____

3. _____ **Sign** _____

**** We note all lease holders must sign this document**

On an expired lease

- I/ We hereby advise the landlord of the above property that I/We wish to terminate my/our tenancy as per the lease agreement, we hereby provide a minimum 21 days notice to vacate the premises on _____

End of fixed term

- I/ We hereby advise the landlord of the above property that I/We wish to terminate my/our tenancy as per the lease agreement, we hereby provide a minimum 14 days notice to vacate the premises on _____ - this date being no earlier than the lease end date

Breaking of lease

- I/We that due to _____

I/we require our lease break to vacate the premises on _____

We understand lease break fees will be payable and we will be notified of same.

Forwarding address:
Reason for leaving: